

BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Minutes of the meeting of the Emergency Support Sub-Committee held on 19th December 2022 at 6.00pm

Start: 6.00pm

Finish: 7.00pm

Councillors present:	Fenton (AF), Goode (JG), Heseltine (DH, Chair), Winnard (GW)
Councillors absent:	Carney, Kirdale
Non-member Councillors:	None
Non councillor members:	Michelle Chapman (MC)
In attendance:	Eve Haskins (Town Clerk), Mick Birro (MB, Bradford Council Emergency Planning)
Members of the public:	None

2223/09 Apologies for absence

Apologies for absence received, and reasons for absence approved, from Councillor Kirdale.

2223/10 Disclosures of interest

None.

2223/11 Minutes of previous meeting

Resolved to confirm as a correct record the minutes of the meeting held on 7th October 2022.

2223/12 Public Participation

None.

2223/13 Emergency Plan

Resolved to agree the following regarding the Emergency Plan:

- Training: agreed that all Sub Committee members need training to be brought up to date with the Plan, METHANE (page 7), Joint Decision Making (JDM, page 8) etc.
- Action cards (page 2): MB agreed to send these electronically to the Town Clerk.
- Contact Details of Responders (page 11): Emergency box in Hub: agreed that the resource cupboard to be left unlocked; Town Clerk to organize for some keys to the Hub to be provided to DH as a key-holder.
- Preferred rest centre (page 12): still need to allocate a building; Town Clerk to investigate whether the Arts Centre is owned by Bradford Council, and whether Bingley Methodist Church would consider being the primary rest centre.
- Local and Useful Information (page 16): MB advised that any further local knowledge needs adding here if relevant.
- Local Community Profile (page 17): Town Clerk to amend to include in 3.2.4 'In Eldwick O2 network is weak', and in 3.2.5 'Substation at Castlefields'. MB to mention this at a relevant meeting tomorrow.
- Maps of Local Flooding (pages 19 and 20): JG to search for these; MB to organize for Highways to provide some if they cannot be located.
- Distribution of 'warning and informing' information (page 21): Agreed to add secondary Town Council contact (Deputy Clerk).

- Neighbouring Communities and Contacts (page 21): MB to check on the status of the Emergency Plans of other town/parish councils; and the Town Clerk to investigate whether they have community contacts/resilience response groups in their area.
- Vulnerable Establishments (pages 22-23): Town Clerk to add Sutton Court on Beech Street (to find out details from Kirsten at Aire Valley Court) and the establishment near the bend near Beckfoot School, near to Bingley Fencing – MC to find out the name to inform the Town Clerk.
- Other Useful Notes including Historic Incidents (pages 24-25): MB confirmed that he has informed the Environment Agency to register this area so they can arrange to door knock/leaflet drop etc. to raise awareness of flood areas to residents – MB to chase this up.
- Contents of Emergency Box and stored resources (page 28): Agreed to apply for Community Grant funding to purchase a container and further emergency equipment.
- Register of Local Resources and Assets (pages 29-36): Town Clerk to arrange for all opening times to be included; need to also check the details of community groups (MC and Jo Reynard are the Admin for the Bingley Flood Group: agreed to liaise with them in an emergency).
- Insurance: MB advised that he is currently investigating this with another group in South Yorkshire; to inform the Town Clerk when he has further information on this issue.
- Town Clerk to make agreed amendments to the Plan and circulate to the Full Council for approval at the next Full Council meeting.

2223/14 Community Grant

Resolved to agree the following: Town Clerk to complete and submit the Community Grant application form prior to the deadline date of 31st December, including requests for funding to cover cost of emergency equipment including 20 feet container, pumps, sandbags, flood sacks, couple of petrol generators, spare empty hessian sacks, shovels etc., up to a cost of £5000.

2223/15 Date of next meeting

Date of the next meeting, to be held at the Hub, Myrtle Place, Bingley, to be organized via email, for spring next year.